

APPENDIX

APPENDIX D
CERTIFICATION REQUIREMENTS FOR MEDIA
SPECIALISTS IN ILLINOIS (U. S. A)

On October 21, 1966, the Teacher Certification Board (State of Illinois) accepted the following reports : (a) Standard Special Certificate for Instructional Materials Specialization, (b) Standard Special Certificate for Audio-Visual Specialist, and (c) Administrative Certificate with Supervisory Endorsement.

Standard Special Certificate for
Instruction Materials Specialist

The special certificate with the Instructional Materials endorsement will be granted to those who combine preparation in library science and audio-visual instruction as specified below to form the field of Instructional Materials. The stated general regulations governing this certificate must be met. In addition, the following definitions and regulations apply to the special certificate when it is to be endorsed for Instructional Materials.

I. General requirements

- A. For this endorsement, at least 40% of the 32 hours of work required in the general field of Instructional Materials should be in the field of audio-visual instruction with the remaining 20% in either or both fields.

- B. Extremely heavy concentrations in such subfields as cataloging, administration, production of audio-visual materials should be avoided.
- C. Courses counted toward the area of specialization may be either graduate or undergraduate.
- D. These requirements should be regarded as minimal.

II. Institutional Programme

- A. Supporting courses in the institutional program should contribute to the development of the professional field of Instructional Materials. The 32 semester hours required in the area of specialization may include supporting courses as well as library science and audio-visual courses.
- B. This distribution requirement may be modified as indicated above.
- C. The programs preparing students for the special certificate with the Instructional Materials endorsement should require that preparation in the area of specialization be distributed over several of the subfields of library and audio-visual instruction.
- D. Institutions are urged to incorporate higher requirements in their programs.

III. Individual Transcript Evaluation

- A. When an individual presents a transcript for evaluation for the purposes of this certificate, supporting courses will not be counted toward these requirements.

IV. Preparation as a Class-room Teacher

- A. The programs leading to such certificates must demonstrate clearly that each student will have been prepared as a Class-room teacher although part of his student teaching may have been the teaching of actual classes in the Instructional Materials program.

Standard Special Certificate
with
Audio-Visual Endorsement

The special certificate will be granted to those with preparation in the field of audio-visual instruction as specified below. The following definitions and regulations apply to the special certificate when it is to be endorsed for audio-visual instruction.

I. General Requirements

A. The 32 hours of work required in the general field of audio-visual instruction should be distributed as follows :

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| 1. Utilisation of audio-visual materials. | 6 Sem. Hrs. |
| 2. Production of audio-visual materials. | 6 Sem. Hrs. |
| 3. Administration of an audio-visual program. | 3 Sem. Hrs. |
| 4. Research and the theory of Communication. | 3 Sem. Hrs. |
| 5. From the preceding, or from supporting areas. | 14 Sem. Hrs. |

Extremely heavy concentration in any one area should be avoided. Supporting courses in the institutional program should contribute obviously to the development of the professional field of audio-visual instruction. The criterion for distinguishing a "supporting course" is a course offered by another department, college, or school. This course should contribute specifically to competence in audio-visual education.

B. Course counted toward the area of specialization may be either graduate or undergraduate or both.

C. These requirements should be regarded as minimal.

II. Individual Transcript Evaluation

A. Course distribution in I.A. above will be required when an individual presents a transcript for evaluation for the purposes of this certificate. Supporting courses will not be counted toward these requirements.

III. Preparation as a Class-Room Teacher

The programs leading to such certificates must demonstrate clearly that each student will have been prepared as a classroom teacher although part of his student teaching may have been actual teaching in the audio-visual instruction program.

Administrative Certificate With Supervisory Endorsement

The supervisory endorsement on the administrative certificate will be granted to those who meet other requirements specified in the law and regulations governing this certificate and who meet the following additional requirements for programs preparing instructional materials supervisors. To be approved, such programs must provide :

32 or more semester hours of graduate and undergraduate credit in the Instructional Materials field which must include:

- a. 16 or more semester hours in library science with at least 8 semester hours at the graduate level.
 - b. 16 or more semester hours in audio-visual education with at least 8 semester hours at the graduate level.
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